

JOB DESCRIPTION - EXECUTIVE HEAD OF SERVICE: REGENERATION & COMMUNITIES

Job Purpose

Lead the development and delivery of regeneration, economic development, community engagement, housing and enforcement (prevention) services for Havant Borough Council. Taken together these services aim to build pride in Havant.

This is a Chief Officer role reporting to the Chief Executive and is part of the Management Team.

Shared Leadership Accountabilities

As a member of HBC's Management Team:

1. Delivery of the Council's Corporate Strategy
2. Leadership of the Council's workforce
3. Represent and deputise for the Chief Executive
4. Leading stakeholder engagement with the community

Direct Accountabilities

1. Working in partnership with the community, lead on all aspects of the development and delivery of the Regeneration and Economic Development strategy, the Community Partnership strategy, Leisure Strategy and oversee the development of an evaluation framework.
2. Deliver strategic and operational plans to achieve the Corporate Strategy objectives for:
 - Regeneration, economic development and community engagement
 - Housing, including ambitious plans to increase affordable housing through commercial development of a housing company
 - An enforcement (prevention) service that works to instil a pride in the Havant Borough area
3. Deliver services direct to the community in-
 - Housing Support
 - Housing Options
 - Enforcement
 - Community Development

4. Generate and develop productive networks both locally and nationally to access optimal resourcing and maintain strong strategic and stakeholder relationships.
5. Freeport
To be the officer lead for the Council on the Solent Freeport programme. Develop and monitor a pipeline of projects for the use of Freeport funding. To develop good working relations with the Solent Local Enterprise Partnership and support the Council's role on the Freeport Board.
6. Strategic contribution
To be the officer lead for community engagement and develop key relations with external providers to ensure strategic programmes for the Borough, not just for the Council

Behaviours & Skills

Shared

Executive Heads of Service (EHS) are expected to:

- Collaborate proactively and productively as part of the senior leadership team and work effectively with Councillors
- Demonstrate 'whole organisation' thinking in the delivery of shared and direct accountabilities
- Identify and create opportunities for agile practices in all areas to progress the Council's efficiency agenda and reduce bureaucracy
- Display a 'commercial' awareness in planning and decision-making, encouraging others to do the same
- Communicate compellingly verbally and in writing
- Demonstrate strong political awareness, stakeholder relationship management and cultural sensitivity
- Manage people well to encourage optimum engagement and performance
- Be skilled at managing conflict and achieving resolution
- Show a commitment to customer excellence

Service Specific

This postholder is expected to bring:

- Significant experience of successful leadership within regeneration/economic development, delivering tangible benefits and outcomes for communities.
- Evidence of successful resource and financial management, including evidence of the resolution of conflicting priorities, formulating budgets, applying rigorous monitoring and control procedures and maximisation of available grants.

Havant

BOROUGH COUNCIL

- A record of success in communication and engaging with a wide range of internal and external bodies, building partnerships and productive working relationships and positively promoting organisational reputation and interests.
- Evidence of championing successful change management within a complex and demanding environment; developing, leading and implementing strategies and change programmes to secure continuous service improvement, successful outcomes and significant operational and service changes.
- Evidence of success in building and enhancing the reputation of an organisation with external bodies and the media.
- A track record of working effectively within a political environment, providing clear and balanced advice and guidance on strategic issues to achieve service objectives.
- Ability to develop effective working relationships with the local community; focussing on their needs whilst being able to develop practical and creative solutions to service and corporate problems.
- Ability to promote the Council, its reputation and status at a regional and national level.
- A track record of having achieved personal professional and organisational goals over the course of their career